**Instructions to Candidates**

**Duly filled Biodata in the word format only must be submitted for consideration by email,**

* **Submit the Biodata for Application for the Post only as Word DOC, should use Arial font & size 10 only fill in all the details as specified and not in any other format. Do not attached soft copies of any other documents with the application**
* **The word file must be labelled as: Application for JRF (Candidates surname & Initial) for example if your name is Kiran Pawar, word doc file should be labelled as Application for JRF –PawarK**
* **All the details must be filled completely, fields not applicable should be clearly stated as NA.**
* **Do not attach soft copies of certificates with the application they should be produced only at the time of interview.**
* **Applications which are incomplete and not in the prescribed format as clearly stated above including font size will not be considered for the evaluation.**

**Biodata for Application for the Post of JRF / SRF**

**(**Follow the Instructions before filling the application, note that applications which are incomplete and not in the format **will not be considered**.**)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Candidate**  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Surname) | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Name) | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Middle Name) |
| **Birth Date**  | \_\_\_\_(DD)/\_\_\_\_ (MM)/\_\_\_\_\_\_(YYYY) |
| **Residential Address** |  |
| **Mobile no.** |  |
| **Email**  |  |

**Educational Qualification: Degrees obtained give details starting from Bachelor’s Degree to Highest degree (Highest degree on TOP of the list)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Degree (Passing Year)** | **Institution & University**  | **Filed(s) of specialization** | **Marks Obtained %** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Dissertation / Training during Graduation / Post-graduation (starting from most recent on Top of the list) add more columns if required**

|  |  |  |
| --- | --- | --- |
| **Start (Month/ Year) End (Month /Year)** | **Institution / Organization** | **Name of Mentor & Project Title** |
|  |  |  |
|  |  |  |
|  |  |  |

**Project wise brief decryption of outcome/ key highlights**; Should Not Exceed 150 Words

|  |
| --- |
| * Project 1
 |
| * Project 2
 |
| * Project 3
 |

**Training & Experience after Graduation / Post-graduation (starting from most recent on Top of the list) add more columns if required**

|  |  |  |  |
| --- | --- | --- | --- |
| **Position held**  | **Start (Month/ Year) End (Month /Year)** | **Institution / Organization** | **Name of Mentor & Project Title**  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Project wise brief decryption of outcome/ key highlights**; Should Not Exceed 150 Words

|  |
| --- |
| * Project 1
 |
| * Project 2
 |
| * Project 3
 |

**Research Publications during last 5 years in peer reviewed journals ONLY. Most Recent Publications should be on TOP of the list (Complete title, DOI & PUBMED-ID must be given) add more columns if required.**

|  |  |  |  |
| --- | --- | --- | --- |
| **No**  | **Tittle of the paper, Year, Journal Name, Volume & Page nos** | **PUBMED-ID / PMID**  | **DOI**  |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |

**Reviews published during last 5 years in peer reviewed journals ONLY. Most Recent should be on TOP of the list (Complete title, DOI & PUBMED-ID must be given) add more columns if required.**

|  |  |  |  |
| --- | --- | --- | --- |
| **No**  | **Tittle of the paper, Year, Journal Name, Volume & Page nos** | **PUBMED-ID / PMID**  | **DOI**  |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |

**Lab Techniques - Performed / Observed**

|  |  |  |
| --- | --- | --- |
| **Techniques** | **Proficient and have firsthand experience (months /years)** | **Just Observed** |
| DNA / RNA extraction from human and animal tissues (fresh / fixed) Specify the method used.  |  |  |
| PCR and Quantitative PCR (qRT-PCR / qPCR) |  |  |
| Fluorescence in situ hybridization (FISH) |  |  |
| Immunohistochemistry (IHC) |  |  |
| Western blotting (WB) |  |  |
| Enzyme-linked immunosorbent assay (ELISA) |  |  |
| Any other techniques  |  |  |

**Data Management & Statistical Packages used for analysis (**Keep the correct option**):**

|  |  |
| --- | --- |
| **Software’s**  | **Keep the correct option** |
| **Excel**  | Never used / Proficient but not using currently / Proficient & Currently Using |
| **SPSS**  | Never used / Proficient but not using currently / Proficient & Currently Using |
| **R-based Packages**  | Never used / Proficient but not using currently / Proficient & Currently Using |

**Referees:**

|  |  |
| --- | --- |
| **Referee 1 - Name** |  |
| **Designation** |  |
| **Institutional Affiliations & Address** |  |
| **Contact no.** |  |
| **Email Primary**  |  |
| **E-mail- Alternative** |  |

|  |  |
| --- | --- |
| **Referee 2 - Name**  |  |
| **Designation** |  |
| **Institutional Affiliations & Address**  |  |
| **Contact no.** |  |
| **Email primary**  |  |
| **E-mail- Alternative** |  |