



TATA MEMORIAL CENTRE

**ADVANCED CENTRE FOR TREATMENT, RESEARCH & EDUCATION IN CANCER (ACTREC)**

**(A Grant-in-Aid institute under the Department of Atomic Energy, Govt. of India)**

Sector No.22, Kharghar, Navi Mumbai – 410210, Maharashtra, INDIA.

**Notice inviting 'II-Part Tender' (NIT)**

Director, Advanced Centre for Treatment Research & Education in Cancer (ACTREC), Tata Memorial Centre, Sector 22, Kharghar, Navi Mumbai 410210, invites tender in II-parts [Technical Bid (Part-I) and Financial Bid (Part-II)] for the following work from the Contractors having adequate experience and capabilities to execute such magnitude of similar works for the period of 1 year from 16.07.2022 to 15.07.2023 as per below mentioned details:

<b>Tender Number</b>	<b>ACTREC/RC FOR LIQUID NITROGEN/2022-2023</b>
<b>Tender Date</b>	25.04.2022
<b>Name of the Equipment and Quantity to purchase</b>	<b>Supply of Liquid Nitrogen on rate Running Contract for the year 16.07.2022 to 15.07.2024</b>
<b>Mode of Tendering</b>	<b>II-Part</b> Technical Bid (Part-I) and Financial Bid (Part-II)
<b>EMD</b>	<b>RS. 28,143/-</b> To be submitted in the form of: Demand Draft in favour of "Director, ACTREC" payable at Kharghar, Navi Mumbai – 410210 to be enclosed in a sealed envelope. <b>OR</b> Demand draft to be deposited at Cash Counter, Gr. Floor, Paymaster Shodhika Building, ACTREC and receipt to be enclosed in a sealed envelope. (refer NOTE below details)  Tender's who are registered with NISC/SSI/MSME are exempted from paying EMD provided they attached photocopy of registration certificate. If EMD is not submitted and registration certificate copy not attached the tender/bid shall be disqualified.
<b>Tender Fee</b>	<b>NA</b>

<b>Due date and time of submission of the tender:</b>	19/05/2022 – up to 5.30 pm
<b>Date and time of opening of Technical Bids.</b>	on 20/05/2020 – 02.30 pm onwards
<b>Date of opening of Financial Bids for technically qualified bidders</b>	Will be notified at a later date only to the technically qualified bidders

**Following documents are attached herewith as a part of NIT:**

<b>Annexure</b>	<b>Description of the document</b>
<b>A</b>	Eligibility criteria for the tenderer/Bidder
<b>B</b>	Eligibility of the tender documents
<b>C</b>	General Terms and conditions of the tender
<b>D</b>	Special conditions of the tender
<b>E</b>	Instructions to the Tenderer/Bidder for submitting tender documents
<b>F</b>	Technical specifications/Scope of supply and compliance form (Part-I)
<b>G</b>	Instructions about filling the Financial Offer form (PART II )
<b>H</b>	Commercial Offer form – Price Bid forms
<b>J</b>	Format of Vendor capability proforma to be duly filled, signed, stamped and to be submitted with the technical bid (Part-I)
<b>K</b>	Format of Letter of authorization from the Manufacturer/supplier to be duly filled, signed, stamped and to be submitted with the technical bid (Part-I)
<b>L</b>	Format for Undertaking for installation, commissioning and providing training to the nominated staff and replacement of spare parts / consumables and supply thereof during the warranty as well as maintenance contract period, to be duly filled, signed, stamped and to be uploaded with the technical bid Part-I
<b>M</b>	Format of NEFT/RTGS details to be duly filled, signed, stamped and to be submitted with the technical bid (Part-I)
<b>N</b>	Format of Notary affidavit on Non- Judicial Stamp Paper of Rs.100/- to be duly filled, signed, stamped and to be submitted with the technical bid (Part-I) Format for Undertaking for installation, commissioning and providing training to the nominated staff and replacement of spare parts / consumables and supply thereof during the warranty as well as

	maintenance contract period, to be duly filled, signed, stamped and to be submitted with the technical bid (Part-I)
<b>P</b>	Format of Disclosure of existing customers to whom the supply of equipment / service was made available in India to be duly filled, signed, stamped and to be submitted with the technical bid (Part-I)

Tenderers/Bidders are requested to read carefully all above mentioned documents (Annex. A to P) prior to submission of the tender. Information is asked to be filled in various formats should be properly filled and submitted along with the technical offer, Part-I of the tender/bid.

**The bidder may contact the following officials for any clarification required:**

- A. Mr. H. Kelkar OIC, Engineering Service, ACTREC Tel No: 022-27405000 Ext: 5067 for technical clarification with respect to Tendered technical specifications
  
- A. DCA at Tel No. : 022-27405000 Ext. 5021 for clarification on commercial / financial terms
  
- B. Purchase Dept. At Tel No. : 022-27405000 / 68735000 Extn.5041, 5002 for tender procedure related clarifications and other tender related queries.

PURCHASE OFFICER

**For ACTREC**

**Eligibility criteria for the tenderer/Bidder**

Tenderers/Bidders confirming the following criteria will be eligible to participate in the II-part tender

1. The tenderer/Bidder should be having a legal entity either of individual/partners or a body corporate which may sue or may be sued.
2. The tenderer/Bidder should be competent enough to deal with the business of the tendered item technically and financially and should have adequate man-power having prescribed qualification (Skilled & Technical) required for managing the business.
3. The tenderer/Bidder should have necessary license under the prevailing laws of the land and competent to undertake import and export process of goods and services.
4. The tenderer/Bidder should have tax payment capability by producing 3 years Assessment Clearance Certificate as and when asked for in addition to PAN and TAN Number.
5. The tenderer/Bidder should not have been blacklisted /debarred from participating in the tender, either in government departments or in public sector undertaking

**Note that Bids of tenderers / bidders not confirming to any of the above mentioned criteria are liable to be rejected.**

### Eligibility of the tender documents

Following are the important criteria, if not fulfilled, then the tender may be declared as 'Unresponsive/not eligible' during initial scrutiny:

1. Tenders submitted after due date and time.
2. Tenders submitted at some other place/department at ACTREC instead of Purchase Department, ACTREC either after the due date and time, or reached some other place before due date and time but subsequently reached Purchase department, ACTREC after due date and time.
3. The tender is unsigned
4. The tender validity is shorter than the required period as asked in the tender.
5. Required EMD has not been submitted. ( except for those bidders, who are exempted from tender fee and EMD as per prevailing rules)
6. The tenderer has quoted for goods manufactured by a different firm without the required Authority letter from the proposed manufacturer.
7. The tenderer has not agreed to give the required security deposit/performance bond, if asked.
8. Against the technical specifications/scope of supply as mentioned in NIT, the tenderer has not quoted for the entire requirement as specified in the schedule.
9. The tenderer has not agreed to special conditions of the tender.
10. Tenders with conditional offers.
11. The tenderer who has furnished incomplete, incorrect or misleading information.
12. At the time of opening of Part-I, if a tenderer has included/mentioned price or any other charges in Part-I or has failed to submit Part-II separately in a sealed envelope.
13. The tenderer has quoted for goods manufactured by a different firm without the required Authority letter from the proposed manufacturer.

**IMPORTANT NOTE:**

**ACTREC will not be responsible in any manner for late receipt of the tenders for whatsoever reason.**

**General Terms and conditions of the tender**

1. The tenderer/bidder should furnish complete contact details such as recent phone nos., mobile nos., email id, mailing address, office address which will be in operation for a period of two years. TMC-ACTREC will send all communication preferably by e-mail. Non receipt of communication will not be our responsibility. So tenderer must ensure correct and operational email ID and fax Nos. If any changes in contact details then ensure to submit to TMC-ACTREC.
2. The successor / heirs in office will be responsible for the liabilities created by the tenderer / bidder in respect to the item / services offered by tenderer/bidder
3. The tenderer/bidder or his authorized representative will be entitled to participate in the tender opening process to take note of the proceedings of disclosure.
4. The tenderer/bidder will be under obligation to submit the technical specifications & Compliance of the specified item as asked in the tender documents
5. A complete product catalogue, literature/publication/user information paper should be submitted along the design, drawing etc. including the weight, volume and size of the equipment.
6. Compliance of national standard of the country of origin of the manufacture should be certified by the tenderer/bidder.
7. The risk of loss in transit of the goods / services shall be the responsibility of the tenderer/bidder.
8. The tenderer/bidder will be responsible for safe transit of the goods under proper goods insurance coverage and under standard conditions.
9. The tenderer/bidder will be responsible for all the consequences legal or administrative with regard to the persons involved in refilling and delivery of the cylinders in case of any damage occurred to them while execution of the work.
10. The successful tenderer/bidder will have to enter into an Agreement for the contract of supply, installation, commissioning and maintenance of the equipment including the supply and availability of the spare parts.
11. Successful tenderer/bidder will be issued with a Letter of Intent (which will be followed by a Purchase Order) if required and such bidder will be under the obligation to submit the Performance Guarantee
12. Complete and detailed information should be provided in respect of each point specified in the technical specifications. Technical bids that are not complying the tendered technical specifications in any respect are liable to be rejected.

13. If the tenderer/bidder is not capable of quoting particular item/ items, tenderer/bidder should clearly mention in the Technical bid (Part I) in the compliance report.
14. If any dispute arises out of the transaction in any manner that shall be resolved by the sole arbitration which shall be appointed by the Director, ACTREC and in case such person is not acceptable to the supplier, Director-TMC shall be the final and sole arbitrator who shall undertake the exercise of arbitration to resolve the dispute and such award as may be given by Director-TMC shall be final and binding on both the parties.
15. **Forfeiture of the E.M.D.:** If for any reason whatsoever any tenderer/bidder withdraws his bid at any time prior to expiry of the validity period or after issue of the Letter of Intent/ Work Order, Purchase Order, refuses to execute the Work Order / Purchase order or furnish the Security Deposit and Performance Guarantee for faithful performance of the contract within the stipulated time, the amount of E.M.D. is liable to be forfeited by ACTREC.
16. Those tenderer/bidder that have paid Security Deposit / Performance Bank Guarantee must be taken back by the vendor within 3 months of expiry period. If not collected within 3 months the expired Bank Guarantee shall be destroyed.
17. **Refund of E.M.D.**

The Original E.M.D. receipt along with written request letter needs to be submitted in the Purchase Department for Refund of E.M.D.

- a) EMD of the successful tenderer/bidder shall be refunded after the security deposit as called for the contract is furnished.
  - b) EMD furnished by all unsuccessful tenderer/bidder will be returned as early as possible after the expiry date of validity of their offer but not later than 30 days of award of the contract.
18. The tenderer/bidder having their warehouses/service centre and facilitation centre in the city of Navi Mumbai / Mumbai will be desirable and advantageous for attending the calls to reduce the Down-time
  19. The Director, ACTREC reserves the right of cancellation, adding, reducing or deferring the purchase without assigning any reason thereof and claim in this behalf in any way shall not be tenable for compensation in one way or the other. In such case the bidder will be refunded with the earnest money deposit without any payment of interest. The Director, ACTREC, on enquiry, will disclose the reasons for rejecting a tender or none issuing a tender document.

### Special conditions of the tender

- 1) Technical Compliance column should be filled with relevant date, figures, rang etc. as applicable. Do not just mention "YES / CNO / Complied. Bidders providing misleading or wrong information in the technical bid are liable to be rejected.
- 2) Past experience of the bidders in terms of quality of supplied items, timely delivery and execution of contract, responding to problems and quarries, and overall support will be taken onto consideration.  
**Bidders who has unsatisfactory past experience in last 1-2 years, bids of such bidders may liable to be rejected.**
- 3) The lowest financial offer amongst the technically qualified offers will only be considered for further process.
- 4) To arrive at L1 vendor / lowest offerer – Total cost of goods inclusive of all items as per mentioned in the scope of supply, inclusive of all applicable duties / taxes / transportation charges, other statutory levies will be considered.
- 5) Security Deposit @ 3% of contract value for Contractual period. If admissible will be paid at applicable rate.
- 6) The rate quoted must be valid up to 15/07/2023. However, in case of downward revision in prices, government levies or taxes, the reduced price will be applicable.
- 7) The successful tenders will have to enter into a contract for supply of items.
- 8) Vendors must fulfill the vendor capability Performa giving all the request details, submit all required document mentioned and return back duly signed.
- 9) The Director, ACTREC, reserve the right to reject any or all of the renders without assigning any reason.
- 10) **All vendors must disclose the names of their partners, if any. Firms with common Proprietor/partner or connected with one another either financially or as principal and agent or as master and servant or with proprietor/partners closely related to each other such as husband/wife, father/mother, son/daughter and minor son/daughter and brother/sister and minor brother/sister, shall not tender separately under different names for the same contract, if so found, all such bid(s) shall stand rejected and tender deposit of each firm/establishment shall be forfeited.**
- 11) Vendors shall quote firm offers. Conditional offers shall not be considered.
- 12) The tender must be valid for acceptance for a period of 6 months from the due date.
- 13) The vendor shall state the name and address of the authorized agents/ stockiest/ distributors through whom the product shall be made available.
- 14) Vendor who are not he manufacturers must mentioned the name and address of the manufacturer of the products offered by them. An authority letter form the manufacturer authorizing them to quote for



their product is essential. The tender must state the brand name, make etc. of the product offered against every item quoted if applicable. The product offered should be of the same packing and strength as specified in the schedule.

- 15) The quantity mentioned against each item is an estimate biennial quantity and can vary. The item shall be procured whenever required during the contractual period in quantities required from time to time.
- 16) Tender must be submitted in the prescribed format duly signed on each page.
- 17) The Tenderer (manufacturer) should furnish along with tender Annexure J,K,M,N and P as per prescribed format. Any changes in the test matter are not accepted & ACTREC reserves the right to reject such offers.
- 18) The contract entrusted to the successful vendors will be subject to "Force Majeure" clause as per section 56 of the India Contract Act.
- 19) It shall be incumbent on the successful vendor to pay stamp duty on the contract.
- 20) Bills must be submitted directly to the Accounts department within 15 days if the date on which supplies are made to the Centre. Payment against the bill will be made within 45 days if all the goods have been delivered in full quantity against the Purchase Order and the quality and quantity has been found to be acceptable. The Centre shall not be responsible for any delays in payment, if the bills are not submitted within 215 days of the date supply.
- 21) TMC – ACTREC reserves the right to purchase all OR any of the quantities tendered.
- 22) Rules & regulations of TMC will be part of contract.

**Instructions to the Tenderer/Bidder for submitting the tender documents**

1. Tenders are to be submitted in sealed envelopes super scribed with tender number, due date and time and clearly mentioning the name and address of the tenderer.
2. The EMD & Tender fee Receipt number and date should be mentioned on the envelope.
3. Technical Bid (Part-I) and Financial Bid (Part-II) should be kept in two separate sealed covers and both these covers again to be put in a single sealed cover and are required to be submitted within the specified due date and time.
4. Tenders should be deposited at the Purchase Department , 3 rd floor, Paymaster Shodhika building, ACTREC, Sector 22, Kharghar, Navi Mumbai – 410210 on or before due date and time as specified in the notice inviting tender.
5. Technical Bids ( Part I) will be opened as per tender opening date and time specified in the notice inviting tender, in the presence of the attending bidders.
6. Date of opening of the Financial bid (Part-II) will be intimated only to those bidders who are technically qualified after evaluation of the Technical Bid (Part-I).
7. An Earnest Money deposit & tender fee as mentioned in the notice inviting tender are to be paid at Cash counter. Ground floor, Paymaster Shodhika Building, ACTREC, Kharghar, Navi Mumbai 410 210 by Demand Draft in favour of "Director, ACTREC" payable at Kharghar, Navi Mumbai - 410210
8. The photo copy of EMD receipt should be enclosed in Technical Bid (Part I) of the tender documents. The photocopy of the original money receipt must be kept with the vendor and to be shown at the time of tender submission.
9. Tenders received without paying the tender fee and EMD charges shall not be considered.
10. Each and every page of the technical offer as well as the financial offer to be signed by the bidder. No overwriting is permissible and such document having correction is liable to be rejected. However, cutting will be permissible on attestation by the authorized person.

**IMPORTANT NOTE:**

**ACTREC shall not be responsible in any manner for late receipt of the tenders and / or EMD fee / tender fee for whatsoever reason.**

**TECHNICAL SPECIFICATION**

Scope of contract and Technical Compliance chart

**Note:** This is a compliance chart. Rates are NOT TO BE QUOTED in this chart.

This chart is to be submitted with Part-I of the tender documents.

Sr.No.	Description / Scope of supply	Approx. Qty.	Compliance
1	Supply of Liquid Nitrogen on regular basis for Two years at rate running contract (Ex. Factory rate) in lot of about 1500-2500 kg per week / fortnightly or as and when required to our centre at Tata Memorial Centre, ACTREC, Sector – 22, Kkharghar, Navi Mumbai 410 210. And dispensing Liquid small, medium and large capacity cylinders) The deliverable quantity at ACTREC shall be measured and billed for payment. LN2 Purity: 99.5%  Boiling point: -196°C		Complied / Not Complied
2	Personnel/Manpower for filling the LN2 in the ACTREC departmental containers.	As needed	Complied / Not Complied
<b>Important terms and conditions:</b>			
	Liquid Nitrogen is the vital commodity required for various activities. Therefore, contractor will have to fulfill the requested supply of LN2 without any delay. Any loss due to late supply or irregular supply shall be recovered from the bills payable. Under no circumstances tenderer will stop/block the supply abruptly.		
	Proper procedure of ACTREC like making security gate entries, submitting delivery challans, etc should be followed.		
	Utmost care shall be taken while filling the LN2 in the cylinders. Proper safety precautions against accidental splashes, spillage, cold burns, etc. protective gears should be made available to the personnel filling the LN2.		
	If any company has not given satisfactory performance during the order period Director ACTREC reserve the rights to terminate the contract and forfeit the Security deposit.		
	In the event of the order being placed to the successful tender and if tenderer fails to fulfill to the terms and conditions envisaged, then ACTREC shall be at liberty to get the supplies from any other source and at such price as the ACTREC authority thinks fit and the successful tenderer shall be liable to pay difference thereof or the difference shall be deducted from the security deposit depending on such failures.		
	LIQUIDITY DAMAGE: Successful tenderer will have to supply the LN2 within the stipulated time period mentioned in the supply order. If the agency is not in a position to fulfill		

	<p>requirements due to strike in office, break down of fleets maintenance of LN2 plant or any other reason, then the tenders must arrange delivery of LN2 plant from other sources at agency's risk and cost. In failure to do so, the Security Deposit submitted by the firm will be forfeited if the performance of the approved firm is found to be not satisfactory for irregular supply against indents placed during the validity period of the tender, a sum equivalent to 2% percent of the price of the undelivered stores of the stipulated rate for each week or part thereof during which the delivery of such stores are delayed will be recovered from bills/performance security OR such store will be purchase from any other sources and at such price as the ACTREC authority feels fit and to receive the differences of cost if any, from the tenderer. The additional amount of expenditure incurred over and above approved rates will be liable for recovery from the successful tenderer. The defaulting tenderer will be debarred from participant of any tender of ACTREC.</p>	
	<p>We have quoted for all the items meeting the description/scope of supply in Financial bid in the prescribed format of the Tender documents (Partial/incomplete offers are liable for rejection)</p>	<p>Agreed / Not Agreed</p>
	<p>We will supply LN2 for two years without interruption as per rate quoted in the financial bid.</p>	<p>Agreed / Not Agreed</p>
	<p>We agree to the above terms &amp; condition</p>	<p>Agreed / Not Agreed</p>

I/we hereby declare that the information given information given be me is true to the best of my knowledge and I / we take the responsibility for same. I / we also understand that partial / incomplete offer will liable for rejection.

Date:

Signature and seal of tenderer

**Instruction about filling the financial offer (Part II)**

1. The details price of the scope of supply should be quoted in Financial offer Part – II of the tender as per format provided in the financial chart.
2. If a tenderer/bidder states /quotes wording such as 'N.A'. or '—' or 'N/A' or 'Not Applicable' or "Nil" charges etc , in the financial bid, then the bid shall be treated as unresponsive and will not be considered. (as per Rule 160 (xiv) of General Financial Rules 2005 vide DAE letter No. 1/5(3)/2012-Budget/ 2483 dated February 20, 2014).
3. ACTREC is exempted under Central Goods and Service Tax (CGST) and Integrated Goods and Service Tax (IGST) as per Notification No. 45/2017-Central Tax (Rate) and 47/2017-Integrated Tax (Rate) dated 14.11.2017.
4. **Validity:** The tendered offer must remain valid at least for a period of **six months** (180 days) from the date of the opening of the technical bid.
5. **Payment Terms :**
  1. Two separate orders will be issued for refilling of gases & transportation.
  2. Payment within 45 days per lot of refilling & per trip of transportation / submission of bills / submission of bills and availability of GST credit Applicable GST-TDS @ 2% shall be deducted if applicable.

**ADVANCED CENTRE FOR TREATMENT RESEARCH & EDUCATION IN CANCER  
TATA MEMORIAL CENTRE  
Sector 22, KHARGHAR, NAVI MUMBAI - 410210.**

**Commercial Offer /Price Bid Form**

Financial bid (part-II) should be sealed in a separate envelope and to be submitted alongwith technical bid (part-I)

Tender No.	ACTREC/RC/2020-21/
Tender Date	30/03/2022
Description of Services	Supply of Liquid Nitrogen on Rate Running Contract for the year 16/07/2022 to 15/07/2024
Mode of Tendering	II-Part Technical Bid (Part-I) and Financial Bid (Part-II)
EMD	Rs. 28,143/-
Tender Fee	Nil
Due date and time of submission of the tender	19/05/2022 – up to 5.30 pm
Date and time of online opening of Technical bid	20/05/2022 - 02.30 pm onwards

**Financial Bid**

1. The Liquid Nitrogen should have minimum 99.5% purity and -196°C boiling point.
2. The rate is per liter Ex-works. Taxes levied shall be shown separately. It can be quoted per kg.
3. Rate per kg may please be quoted for F.O.R. destination in the Vertical Storage Containers of the Department with weekly / monthly at approximate requirement as given below. It may please be noted that, escalation of rate due to increase in diesel, lubricant and Govt. taxes will not be paid during the said period.
4. The cost of Liquid Nitrogen will be paid only on the net quantity received at the destination by weighing the transport vehicle with the vessel and deriving the quantity. Thus, the transit evaporation is borne by the tenderer.

Sr. no.	Description	Qty.	Unit	Unit rate	Amt.
1	Supply of Liquid Nitrogen on regular basis for Two years at rate running contract (Ex. Factory rate) in lot of about 1500-2500 kg per week / fortnightly or as and when	90,000 (for 1 year)	KG		

	required to our centre at Tata Memorial Centre, ACTREC, Sector – 22, Kkharghar, Navi Mumbai 410 210. And dispensing Liquid small, medium and large capacity cylinders) The deliverable quantity at ACTREC shall be measures and billed for payment. LN2 Purity: 99.5%  Boiling point: -196°C				
2	Personnel/Manpower for filling the LN2 in ACTREC departmental containers				
					Total
					GST
					Grand Total

Sr. no.	Description	Qty	Unit	Unit Rate	Amt
1	Transportation Charges for transporting Liquid Nitrogen using Cryo Road tankers as normally used for transporting such low temperature requirements with drivers, helper etc. from production point to our centre at Tata Memorial Center, ACTREC, Sector – 22, Khraghar, Navi Mumbai – 410210.				
2	Distance from production point to delivery point at ACTREC in kilometers (to be filled by the agency)				
					Total
					GST
					Grand Total

**NOTE:**

1. The quantity mentioned above is indicative and will vary as per requirements.
2. An agreement will be made between ACTREC & successful agency for refilling of gas cylinders.
3. The agency has to quote for entire items and incomplete quotation will not be accepted.
4. The agency who has quoted the lowest cumulative offer for two years supply will be considered as L1
5. If a tenderer/bidder states /quotes wording such as 'N.A'. or '—' or 'N/A' or 'Not Applicable' or "Nil" charges etc , in the financial bid, then the bid shall be treated as unresponsive and will not be considered. (as per Rule 160 (xiv) of General Financial Rules 2005 vide DAE letter No. 1/5(3)/2012-Budget/ 2483 dated February 20, 2014).

Date :

Contractors Signature & Seal





Authorized Area of operation in India	
Name of the Principal Organization / Company for and on behalf working in India	
Origin of the Principal Organization / Company	
Address of the Principal Organization / Company	
Tel. No. & Mobile No.	
Fax	
E-Mail	
Name & Address of the Bankers of the bidders.	
Authority / Delegation / Licence No. & Date granted by the principal to the representative bidder	
PAN No.	
TAN No.	
Registration No. granted by Central Excise Commissioner for Service tax	
CST No. / GST No. / ST No.	
Central Excise License No.	
Import / Export Code No.	
License No. for import	
No. of manpower employed by the bidder	
a. Scientific	
b. Technical	
c. Administrative	
d. Finance	
Support facility equipment No.	
Experience of the bidder in dealing with the tendered item. Tenderer must have similar job done in the line of business / experience with 3 to 5 years will be considered	
Whether supply of any item / service to TMC in past; if yes indicate the Purchase Order No. & Date	
Any other relevant information for submission	

Certified that the above information is correct & true to the best of my knowledge and belief. Nothing has been concealed and fabricated and in case any information is found incorrect. I, the under signatory will be personally responsible.

I/We have read all the general and special Terms and conditions of the tender and the same are acceptable to me/us.

(Tender's Signature)

Stamp/Seal

*To be printed & executed on Letter head of the principal supplier/manufacturer of the equipment of foreign origin*

**LETTER OF AUTHORIZATION**

I, Mr. \_\_\_\_\_ Chairman / Managing Director / President / Vice-President / General Manager hereby certify and declare that M/s. \_\_\_\_\_ having its registered office at \_\_\_\_\_ is an organization dealing with the manufacturing and assembling of the equipment \_\_\_\_\_ which is meant for scientific use for research/diagnostic/treatment and having business operations in India.

It is also certified that our representation and operations in India is done & executed by M/s. \_\_\_\_\_ which is a organization constituted under the provisions of \_\_\_\_\_ and having their registered office at \_\_\_\_\_ who has been fully authorized by us to act as our representative in whole or part of India to deal, undertake, participate in the business proceedings, quote rate for supply, installation, testing and commissioning, after sales services of our products / equipments and their spare parts together with consumables and procure purchase orders to pass to us on such rates and conditions as may be negotiated by them for and on behalf of us.

The Indian agent M/s. \_\_\_\_\_ has also been authorized to provide after sales services, supply spare parts and consumables on the authorized rates as indicated in the price list of the company for the period of the currency of warranty and annual maintenance contract thereafter for a period of 5 years. They have also been authorized to negotiate the rate for allowing special discount to the hospital.

**Signature**

**Name of authorized person for bidder with seal**

*To be printed & executed on Letter head of the supplier company / Indian agent*

**UNDERTAKING**

To,  
The Director,  
Advance Centre for Treatment Research & Education in Cancer  
Kharghar, Navi Mumbai – 410210.

1. I, the under signatory hereby undertake to supply, install and erect, testing & commission and maintenance of the equipment namely \_\_\_\_\_ for and on behalf of bidder on agreed terms and conditions as have been stipulated and mentioned in the Purchase order on acceptance of my offer for the above equipment / item.
  
2. I, the undersigned also hereby undertake to assure and promise to provide the spare parts within reasonable time for operation of the aforesaid equipment without any charge during the warranty period of 2 years and thereafter I will make available all the spare parts and consumables on the agreed price during the period of annual maintenance contract at least for the period of 5 years from the date of completion of the warranty period at the negotiated rate allowing discount on the price list of the company, authenticated copy of which will be submitted for your record.
  
3. Further also, I undertake to assure and promise to provide technical operational training to the scientific and technical staff members of the user Institute without any charge after commissioning of the equipment and condition thereof. In case training experts are not available in India the necessary operational training not exceeding to one week shall be arranged by the manufacturing company of the equipment in the manufacturing / assembling unit of the equipment in the foreign country of origin.

**Signature**

**Name of authorized person for bidder with seal**

## NEFT FORM Format

APPLICATION FORM FOR DEPOSITING PAYMENT AGAINST BILLS IN BANK ACCOUNT BY  
ELECTRONIC CLEARING SERVICE / NEFT

1)	Name of the Vendor	
2)	Vendor Address & Other Particulars	
a)	PAN NO.	
b)	GST NO.	
c)	CST NO.	
d)	Mobile No.	
e)	Email ID	
3)	Account Holder's Name <b>(Title of the Account)</b>	
4)	Bank Account No.	
5)	Bank Name, Branch & Address	
6)	9-Digit MICR code of the bank	
7)	Account type <b>(SB/CURRENT)</b>	
8)	IFSC Code <b>(attach Xerox copy of cheque)</b>	

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete information, I shall not hold the user institution responsible. I agree to discharge the responsibilities as a participant under the scheme.

\_\_\_\_\_  
Signature of the Vendor with seal.

Certified that the particulars furnished above are correct as per our records.

\_\_\_\_\_  
Signature of the authorised official from the bank.

**Bank stamp :**

**Date :**

\_\_\_\_\_  
**Note : Xerox copy of cheque may be attached, without which the form will not be accepted.**

**Format of Notary affidavit on Non- Judicial Stamp Paper of Rs.100/- stating their in as under:-**

1. Confirming that no case pending against them in court of law, or that no time they were penalized by any court of Law or Regulatory Authority.
2. That the firm is never being blacklisted /penalized /defaulted by any government Institution / Hospitals with in last 5 years.
3. That the firm has deposited up to date Sales Tax and Income Tax. (Upload scans copy of clearance / Return certificate).
4. That the rates quoted by the firm are the lowest and not higher than the wholesale market rates /quoted in any other Institution or Hospitals. Rates have been checked by me / us and if approved I shall supply that items in the specified period.

*To be printed & executed on Letter head of the supplier company / Indian agent*

**Schedule of disclosure of existing customers to who supply of equipment / service made available  
in India**

**CERTIFICATE**

This is to certify that M/s. \_\_\_\_\_ having manufacturing factory / unit at \_\_\_\_\_ and having registered office at \_\_\_\_\_ is a company registered and incorporated company under the Law of the land of \_\_\_\_\_, is our the principal company manufacturing the equipment namely \_\_\_\_\_. The said equipment has been supplied, installed and successfully commissioned with the users as are listed with their addresses in annexure hereto.

This is also to certify that we have not supplied above named equipment to any of the users in India at the cost less than the price quoted by us to Director, ACTREC, within the period of last six months.

**Signature**

**Name of authorized person for bidder with seal**