

Advt- OS-A/27/2022

07.04.2022

WALK- IN – INTERVIEW FOR
Tendering Engineer
(On Outsourced Contract Basis)

An Outsourced Contractor for Manpower Services, looking for Tendering Engineer to be placed on contract at Tata Memorial Centre- ACTREC, Kharghar, Navi Mumbai-410 210 detailed as below:

Tendering Engineer

ESSENTIAL QUALIFICATION & EXPERIENCE:

Diploma or Graduate in Engineering (Electrical/ Mechanical/ Civil Engineering) from recognized university is desired. Minimum 4 years of relevant experience for Diploma Engineers and 3 years for Graduate Engineers. Engineer should be well versed with tendering process encompassing preparing of tender documents, handling ON LINE (e-tender portal) and OFF LINE tenders, co-ordinating Pre-Bid meetings, opening of tenders, preparing initial comparative statements, arrangements for presentations and committee meetings etc. Candidate must be familiar with latest computer applications and AutoCad.

Age : upto 33 years (Age can be relaxed considering qualification and experience)

CONSOLIDATED SALARY: ₹ 30,000 /- p.m. and above as per experience

DURATION: 6 months (extendable as per requirement)

Candidates fulfilling above requirements may walk in for interview on **Wednesday, 20th April, 2022 at Meeting Room – II, 3rd floor Khanolkar Shodhika, TMC-ACTREC, Sec-22, Kharghar, Navi Mumbai- 410210** along with CV and original / attested copies of all certificates and testimonials.

Reporting Time: 10:00 a.m. to 10:30 a.m.

Sd/-
Supervisor