



TATA MEMORIAL CENTRE
ADVANCED CENTRE FOR TREATMENT, RESEARCH AND EDUCATION IN CANCER
Kharghar, Navi Mumbai- 410 210
www.actrec.gov.in
Phone No : 91-22-27405000

(A Grant-in-aid Institution of the Dept. of Atomic Energy, Government of India)

No. ACTREC/ADVT-25/2023

06.03.2023

INTERVIEW FOR
ADMINISTRATIVE ASSISTANT
(ON PROJECT)

“Bioinformatics & Computational System Biology of Cancer-BIC”

Educational Qualification & Experience: Graduate Degree with experience in computer, typing & writing letter etc.

Consolidated Salary: Rs. 22,320/- p.m. (Rs. 18,000/-+24%HRA) p.m.

DURATION: Six months and extendable.

The work progress of candidates will be monitored and extension after 6 months

Selected candidate will have to join at the earliest; hence result-awaited candidates will not be eligible to apply for the post.

Eligible candidates may attend the walk in interview on **Tuesday, 14/03/2023 in Meeting Room 2, 3rd Floor, Khanolkar Shodhika, ACTREC, Kharghar, Navi Mumbai- 410210** along with recent CV & original and attested copies of all certificates (Experience & Qualification) and testimonials with recent passport size photographs and ID proof.

Reporting Time: 12.00 p.m. to 12.30 p.m.

Alpasani

In charge (Academic & Project Cell)