



**TATA MEMORIAL CENTRE**  
**ADVANCED CENTRE FOR TREATMENT, RESEARCH &**  
**EDUCATION IN CANCER (ACTREC)**  
**Kharghar, Navi Mumbai-410 20**  
**(A Grant-in-Aid Institute under Department of Atomic Energy, Govt. of India)**

Date: 18/08/2023

Tender No: **TMC/ACTREC/Engg/SKB/SQ-66/Consultancy for EC Compliance/2023**

To,

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**Short Term Tender**

Sealed Quotations are invited on behalf of the Director, ACTREC, for carrying out the work mentioned below, which will be received in the office of the undersigned i.e. Advanced Centre for Treatment Research and Education in Cancer, Tata memorial Centre, Plot No 1 and 2, Sector-22, Kharghar, Navi Mumbai-410210, Maharashtra, India, from competent contractors who have carried out the work of similar kind and magnitude, **Schedule of quantities** is enclosed herewith.

Sr. No.	Name of work	Tender cost (Basic rate) (Rs.)	EMD (Rs.)	Tender Cost (Rs.)
1.	Consultancy services for compliance & monitoring of EC Conditions for the year July 2023-June 2024 of construction and operational projects at ACTREC, Kharghar.	1,35,000/-	2,700/-	NIL

Earnest Money deposit – 2% OF Tender amount i.e. Rs. 2700.00/- to be submitted in the form of Cash Receipt/BG/ Insurance Security Bond/ Fixed deposit /DD/ issued by Scheduled Bank in Favour of Account officer, TMC-ACTREC, payable at Navi Mumbai.

1) Rs.2700.00/- in the form of Cash Receipt/FDR/DD as prescribed above.

2) EMD in the form of Cheque will not be accepted

3) EMD – As per circular Dt:12th November 2020 from Ministry of Finance and Rule 170 of General Financial Rules (GFR's) 2017, Micro and Small Enterprises (MSE's) and the firms registered with concerned Ministries / Departments are exempted from submission of EMD provided the submission of MSME Certificate by the Vendor along with tender

Further, in lieu of Bid Security,

Bidders to sign "Bid Security Declaration" accepting that if they withdraw or modify their bids during period of validity etc., they will be suspended for the period of ONE YEAR from opening of Financial bid.

The undersigned may be contacted between 10.00 a.m. to 5.00 p.m. on any working day.



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**Submission of Tender:**

The Quotation to be submitted in sealed envelope subscribed “Consultancy services for compliance & monitoring of EC Conditions for the year July 2023-June 2024 of construction and operational projects at ACTREC, Kharghar”.

Sealed Quotation must be entered and endorsed at main gate before due date and time. Envelope received without endorsement at main gate and or after stipulated time will not be entertained.

The tender document can be purchased from 2<sup>nd</sup> floor, KS-203 Engineering services, Khanolkar Shodhika, ACTREC, Tata Memorial Centre, Kharghar, Navi Mumbai-410210 during working hours with payment of tender cost.

Purchase Date of tender: from 18/08/2023, 4.00 PM, to 29/08/2023, 03.00 PM

Last date of submission of hard copy of Tender is: 29/08/2023, 05:00 PM

Date of Opening of Tender: 30/08/2023, 03:30 PM in the presence of tenderers or their authorized representative present at the time of opening.

Authorized representative of agency can visit the site to know the actual scope of work and to clarify any queries before quoting.

The agency can contact on:

Phone No: 022-68735013, 7738059921

Email id- [sbhangale@actrec.gov.in](mailto:sbhangale@actrec.gov.in), [rhaldankar@actrec.gov.in](mailto:rhaldankar@actrec.gov.in)

The rate shall be basic only and GST is applicable as per the Schedule of Quantity. In force and no extra will be paid over and above the quoted rates.

The entire work is to be completed within **One Year** in accordance with the time schedule.

2.5% of the total value of work will be required to paid during the bill(s) towards Security Deposit and which shall be released on the expiry of defects liability period of one year.

5% of tender value of work will have to submit toward performance security after acceptance of tender. The same will be returned on satisfactorily completion of work.

**Scope of work:**

The agencies are requested to visit site for detailed physical inspection and to understand the scope of work.

The scope described hereafter shall include but not necessarily limited to the contains below:

Consultancy services for compliance & monitoring of EC Conditions for the year July 2023-June 2024 of construction and operational projects at ACTREC, Kharghar. The functions / scope stated herein is intended to be complimentary only. The scope includes compliance & monitoring of all EC conditions as issued by Govt. of India.



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The scope includes monitoring, testing & analysis of air, water, soil, noise level, DG etc. per month parameters at aforesaid development as per the condition stipulated in the EC letter & the directives from the concern regulatory authorities.

Preparation of every six monthly compliance report as per previous EC & Latest EC, Consent To Establishment / operate & environmental statement, progress reports, data sheets etc. in respect of the stipulated prior EC terms & conditions for submission to MoEF, State Environmental Dept., MPCB, CPCB, SPCB etc. regulatory authorities.

You shall suggest the ACTREC for implementation of stipulated environmental safeguards during construction as well as post construction phase of the projects.

You shall attend all the meetings with the concern authorities and provide clarification and make modifications as required in relation to the documents, submit licence, permits & authorization etc.

The consultancy fee is inclusive of professional charges, license fee, travelling, printing & consumable for design, drawings, establishment costs, other consultant's fee, overhead & profit, hardware & software required, other services which are mentioned throughout this document or otherwise require for providing the referred services.

The fee includes transportation, lab charges, labour & professional expertise, tools & tackles etc. There shall be no liability whatsoever, on the part of ACTREC for the personnel appointed by you, appropriate insurance shall be taken by you to cover unforeseen events of personal injury, etc.

It shall be open to the ACTREC to terminate the agreement in the event of breach of any of the terms & conditions of this offer, in the event of such termination you will not be entitled to any compensation or damages against ACTREC.

**Payment Terms:**

Payment shall be given for the work actually executed by the agency and the executed quantities items wise will be billed after taking joint measurement between contractor and Engineer-in charge on completion of work. Payment term other than above mention will not be accepted.

**Safety:**

All the contractor's personnel working in TMC Plots Donvat, Khalapur must follow safety norms and shall be complete with approved safety devices wherever a potential hazard, electrical hazards to personnel exists and with provision for safe access of personnel to and around equipment for operational and maintenance functions. It shall be the responsibility of the contractor that all necessary safety measures and precautions are invariably ensured while performance of the contract work and CLIENT shall not be responsible for any injuries / accidents suffered by contract labour. The agency is required to provide First Aid Box with all accessories at suitable location during contract period.



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**Documents to be submitted:**

1. PAN card
2. GST registration certificate.
3. Proof of contractor registration
4. Copy of similar work: - Similar work is defined as Consultancy Services for MPCB / MoEFCC compliances OR Environmental Consultancy work
5. All required documents to be submitted along with the Tender duly signed & stamp.
6. Self-declaration Make in India as given below

**Rates quoted in the tender shall be valid for 90 days.**

Canvassing in connection with tender/quotation is strictly prohibited.

Lowest bidder will be decided on quoted basic value only.

The Director, ACTREC reserves the right to reject any or all the quotations or allot part of the work to different agencies without assigning any thereto.

Encl: 1} Blank Schedule of Quantities

Officer-in-Charge,  
Engineering Services,  
ACTREC

**NOTE:**

- 1) Agency should visit the site to know actual scope of work before quoting.
- 2) Material brought to the site shall be endorsed at security gate and copy of this same shall be given to engineering department.
- 3) Rate shall be quoted Basic only and GST as applicable will be extra.
- 4) Material required at site should be assessed by the agency and bill will not be settled for excess/supplied items.
- 5) The agency will be in charge of overseeing the right behaviour of any personnel they hire to carry out this work.
- 6) All applicable labour laws must be followed by the agency while they are in effect.
- 7) Bill will be settled as per actual measurement/satisfactory service
- 8) If any of the quantities of the products exceed the necessary quantities, the agency must notify the engineer in charge of the work in writing and get permission in advance to execute the excess quantities. Rates for any additional items, if any, shall be agreed upon prior to the execution of such things.
- 9) The contractor shall be liable to pay a compensation for delay of work, equal to 1.0% of the work order value or the amount determined by the Director, ACTREC per month of delay, to be computed on a daily basis on the said estimated cost of the entire work, if the work is not started



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or completed within the stipulated period as mentioned in the tender. As long as the entire amount of compensation for delays paid under this condition does not exceed 10% of the value of the work or of the item or group of items for which a distinct time of completion was initially specified, as applicable.

10) ACTREC reserves the right to terminate the contract immediately and without notice if the agency's work is deemed unacceptable. Any remaining work will be done at the agency's expense and risk. Before terminating the contract by ACTREC, one month's written notice will be given if it is no longer necessary. Contract termination by any party will result in forfeiture of the EMD, Security Deposit, etc., which will be credited to ACTREC.

11) The Agency's considerate attention is necessary for the income tax recovery. A recovery of income tax at 2% and any other rate, etc., as prescribed by the Ministry of Finance from time to time, will be made from all bills in respect of the mentioned work, and the amount so deducted will be credited to income tax authorities. An official certificate for the amount so credited will be issued by the accounts officer, ACTREC, in accordance with the Ministry of Finance's instructions. Any additional taxes will be withheld at source in accordance with government regulations, and the Accounts Officer, ACTREC, will issue you a certificate for those additional taxes.

Date:

Sign & seal of  
Contractor



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**Make in India Status:**

Having read and understood the Public Procurement (Preference to Make in India PPP - MII) Order, 2017 (as amended and revised till date) and related notifications from the relevant Nodal Ministry/ Department, and solemnly declare the following:

Self-Certification for the category of suppliers:

(Provide a certificate from statutory auditors/ cost accountant in case of Tenders above Rs 10 Crore for Class-I or Class-II Local Suppliers OR for below 10 Cr. Self-declaration certificate.).

Details of local content and location(s) at which value addition is made are as follows:

Local Content and %age	
Location(s) of value addition	

Therefore, we certify that we qualify for the following category of the supplier (tick the appropriate category):

- ☐ Class-I Local Supplier/
- ☐ Class-II Local Supplier/
- ☐ Non-Local Supplier.

We also declare that.

- ☐ There is no country whose bidders have been notified as ineligible on a reciprocal basis under this order for the offered Services, or
- ☐ We do not belong to any Country whose bidders are notified as ineligible on a reciprocal basis under this order for the offered Services.



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**Bid Security Declaration** (To be executed on letter head of bidder)

Whereas, I/we ..... (Name of agency) .....  
have submitted bids for ..... (Name of Work)... .....NIT  
No.....

I/We hereby submit following declaration in lieu of submitting Earnest Money Deposit :-

(1) If after the opening of tender, I/we withdraw or modify my/our bid during the period of validity of tender (including extended validity of tender) specified in the tender documents.

OR

(2) If, after the award of work, I/we fail to sign the contract, or to submit performance guarantee before the deadline defined in the tender documents,

I/We shall be suspended for one year and shall not be eligible to bid for ACTREC/TMC tenders from date of issue of suspension order.

Signature of the Contractor(s)

With Seal and Date



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### **FINANCIAL BID**

**Name of work:** “Consultancy services for compliance & monitoring of EC Conditions for the year July 2023-June 2024 of construction and operational projects at ACTREC, Kharghar”.

**Tender No :-** TMC/ACTREC/Engg/SKB/SQ-66/Consultancy for EC Compliance/2023

SR NO	DESCRIPTION	HSN/SAC	UNIT	Quantity	RATE	AMOUNT
1	Consultancy services for compliance & monitoring of EC Conditions includes monitoring, testing & analysis of air, water, soil, noise level, DG etc. per month, preparation of six monthly compliance report, environmental statement, compliances of consent to establish, progress report, data sheets etc. in respect of the stipulated prior EC terms & conditions for submission to MoEF, State environmental department, MPCB, CPCB, SPCB etc. regulatory authorities for the year July 2023 – Dec 2023 of construction and operational projects at ACTREC, Kharghar.		No	01		
2	Consultancy services for compliance & monitoring of EC Conditions includes monitoring, testing & analysis of air, water, soil, noise level, DG etc. per month, preparation of six monthly compliance report, environmental statement, compliances of consent to establish, progress report, data sheets etc. in respect of the stipulated prior EC terms & conditions for submission to MoEF, State environmental department, MPCB, CPCB, SPCB etc. regulatory authorities for the year Jan 2024 – June 2024 of construction and operational projects at ACTREC, Kharghar.		No	01		
	<b>Total Basic Cost ( Exclusive of GST)</b>					
	<b>SGST</b>					
	<b>CGST</b>					





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	<b>GROSS TOTAL ( Inclusive of GST )</b>					
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In  
word \_\_\_\_\_  
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Note:

1. Agency should visit the site to know actual scope of work before quoting.
2. Material brought to the site shall be endorsed at security gate and copy of this same shall be given to engineering department.
3. Rate shall be quoted basic rates only inclusive of all taxes, GST will be paid separately.
4. Material required at site should be assessed by the agency and bill will not be settled for excess/supplied items.
5. Barricades, Guards and Safety Provisions shall be maintained at site by contractor.
6. Bill will be settled as per actual measurement.
7. Electric supply shall be arrange by agency.
8. Water for this works & curing shall be arranged by the contractor.
9. You shall engage supervisor/ engineer if any for site co-ordination at your cost.
10. Only lowest offer on basic value will be considered for awarding the work (Excluding GST Amount) and GST applicable if technically & financially qualified.

Date:

Sign and seal of contractor