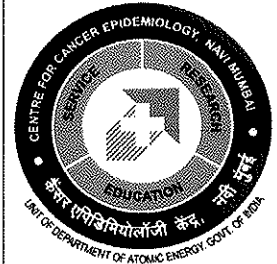




**TATA MEMORIAL CENTRE**  
**CENTRE FOR CANCER EPIDEMIOLOGY**  
Kharghar, Navi Mumbai- 410 210  
[www.actrec.gov.in](http://www.actrec.gov.in)  
Phone No : 022-68735000/5849/5783



(A Grant-in-aid Institution of the Dept. of Atomic Energy, Government of India)  
No. CCE/Advt/1005/2023

**WALK - IN - INTERVIEW (On Project)**  
**Date:- Wednesday 20<sup>th</sup> September 2023**

Sr. No.	Post, Pay & Place of Work	Norms	No. of Post
1	<b>Administrative Assistant</b>  <b>Consolidated Salary:</b> Rs. 25,000/- per month.  <b>Place of Work:</b> CCE, ACTREC-Kharghar.	<b>Qualification:</b> Graduate degree in the relevant field with Computer course in Office Software.  <b>Experience:</b> Minimum one year work Experience in relevant field is desirable.	01

**DURATION:** Six months and may be extendable.

**Please note that the Recruitment Process may include written examination before Personal Interview for given posts.**

Eligible Candidates may attend the walk in interview along with Bio-data, Original certificate, Qualification Certificate, Experience Certificate, Photo, Pan Card etc. with Xerox copies on **20.09.2023 at 10.00 a.m. Room No. 205, 2<sup>nd</sup> floor, Centre for Cancer Epidemiology, Advanced Centre For Treatment, Research & Education in Cancer, Sector 22, Kharghar, Navi Mumbai - 410 210.**

Reporting Time: 10.00 a.m. to 11.00 a.m.

  
13/9/23

**Asst. Administrative Officer, CCE**