

**TATA MEMORIAL CENTRE**  
**ADVANCED CENTRE FOR TREATMENT, RESEARCH &**  
**EDUCATION IN CANCER (ACTREC)**  
**SURGICAL PURCHASE**

Terms & Conditions for quoting for the enquiry

1. Only the manufacturers and their authorized distributors (supporting documents required) shall be eligible to quote for the enquiry.
2. The rates quoted in the enquiry shall be valid for a period of 6 months and no upward revision shall be permitted.
3. Rates quoted at TMH, Parel should be maintained at our Centre also.
4. The order quantity may be distributed over a period of 6 months in more than one purchase orders as per the requirement.
5. The quotations shall be submitted in the attached format and in sealed envelope only with duly signed and stamped.
6. The quoted rate (including taxes) should not exceed MRP.
7. The rates quoted shall be inclusive of all additional costs and ACTREC shall bear no additional cost other than the quoted rate.
8. In case, the enquiry contains different sizes of same item, the vendor shall quote for all sizes.
9. Vendor must mention their GST Registration Number on the quotation.
10. For any queries regarding the specifications of the items enquired for, you may contact 022-68735000 Extn 5680
11. Vendors shall submit minimum 1 sample of each quoted item. Additional samples may be required if felt necessary by technical evaluation committee. Quotations without samples will be rejected except in case the item has been ordered from your firm during the last 6 months. Samples need not be provided for those items.
12. Vendors will have to provide a declaration stating that the rates quoted are lowest rates quoted by the vendor to any other hospital / institute in India in the last 1 year from the date of enquiry (Price Reasonability Certificate if applicable)
13. Items shall be delivered by supplier as per due date mentioned on the Purchase Order.
14. Part supply will not be accepted except in case of staggered order.
15. The delivery site for will be at the Surgical Stores, ACTREC, Kharghar, Navi Mumbai – 410210.
16. In case of authorized distributors, the authorized distributors will be required to submit a valid authorization letter from the manufacturer at the time of quoting as well as at the time of each supply.
17. The items shall have at least 75% of shelf life before expiry at the time of supply.
18. The vendors shall be responsible to accept/replace any defective, non-moving and/or near expiry items, at no cost to TMH.
19. For instruments, a warranty of minimum 2 years shall be provided.
20. Bills must be submitted directly to the Accounts department within 15 days of the date on which supplies are made to the hospital.

**Declaration**

I have read the above terms and conditions and agree to abide by the same.

Name :

Designation :

Signature & Seal

Name of the Company

Date