



**TATA MEMORIAL CENTRE
ADVANCED CENTRE FOR TREATMENT, RESEARCH AND EDUCATION IN CANCER
(ACTREC),**

Sector – 22, Kharghar, Navi Mumbai 410 210

Tel. No. 91-22-68735000

Website: <https://actrec.gov.in>

(Grant-In-Aid Institute of Department of Atomic Energy, Government of India)



No. ACTREC/ADVT-A-3/2024

01/02/2024

Post	SCIENTIFIC OFFICER 'D' (MASS SPECTROMETRY FACILITY) (1-UR)
Initial Pay	Rs. 67700/- Level-11, Cell-1 + Allowances Applicable
Age	40 years as on 07/03/2024
Essential Educational Qualification and experience	Ph.D. in any area of research with FIRST HAND technical know-how of mass-spectrometric characterization of diverse biological molecules. Minimum one (01) year of experience in managing the Bio-molecular Mass Spectrometry (MS) facility in a Research Institute/R and D.
Desirable	Hands-on experience with a proven track record in managing day-to-day operations of different MS equipments and allied liquid chromatography systems. Providing training to the students and other researchers for use of MS facility for research projects. Ability to trouble shoot minor problems during the operations. Leadership qualities and coordination skills
Nationality	INDIAN

The Advanced Centre for Treatment, Research and Education in Cancer (ACTREC), is the research campus of the Tata Memorial Centre (TMC, Parel, Mumbai). TMC is an autonomous Grant-In-Aid Institute of the Department of Atomic Energy, Government of India. TMC is affiliated to the Homi Bhabha National Institute (HBNI) for its academic program in Health and Life Sciences.

Established in 2002 at the foot hills of the beautiful Sahyadri Mountains at Kharghar, Navi Mumbai, ACTREC comprises of three units, the CRI or the Cancer Research Institute, CRC or the Clinical Research Centre and the CCE or the Centre for Cancer Epidemiology. ACTREC as a Research Institute is unique in India and provides a vibrant, multidisciplinary environment with an excellent opportunity to work in close association with oncologists.

We are in the process of enhancing the capacity of the Core Mass Spectrometry Facility at ACTREC. We will be acquiring new state of art Mass Spectrometry Equipments for a) the characterization of biological molecules from patients, animal tissues and cell lines which will include quantitation and b) characterization of purified proteins and in-depth studies of their interactions with other biological molecules and drugs.

We are looking for enthusiastic candidates to run and analyze samples to support the research investigations at ACTREC in a seamless manner. The candidate should be willing to learn new techniques and keep abreast with advancing technologies They will be entrusted with the responsibility of managing the Mass Spectrometry Central Facility. We also provide excellent opportunities for the candidate to be creative and contribute to the development of new protocols and designs as and when required.

Interested candidates should apply online along with the supporting documents in the prescribed format. Eligible candidates will be invited to make a presentation to the interview committee.

GENERAL CONDITIONS :

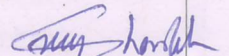
1. a. Last date for online application is **07/03/2024** up to 05.30 p.m. (Indian Standard Time). Submission of the online application is mandatory.
- b. Candidates must send in their candidature through 'Online Application' only. Candidates will have to upload required documents mentioned in the form at the time of filling the Online Application.
- c. Candidates will be initially screened and called for Interview on the basis of information provided by them in the online application form.
- d. **Incomplete & Online Non-Submitted applications will be summarily rejected.**
- e. Candidates who would be called for an Interview are required to **carry original documents along with one set of copy** in support of the details furnished in the online application form regarding date of birth, qualifications, experience, caste, disability certificate etc., failing which such applicants will not be allowed to appear for Interview.

i.	Date of Birth	Birth Certificate/School Leaving Certificate/S.S.C. passing certificate
ii.	Educational Qualification	Mark sheet & Passing Certificate of final examination
iii.	Experience Certificates	Past Employment : Experience certificate indicating the date of joining and relieving Current Employment : Still Working Certificate, Last Pay Slip, Identity Card (having validity period).
iv.	Caste Certificate	Valid Caste Certificate (in the format of Government of India), Caste Validity Certificate in case of SC/ST, Non Creamy Layer Certificate in case of OBC candidates is mandatory. Formats are uploaded on TMC-ACTREC Website.
v.	Economically Weaker Section (EWS)	Valid income certificate (in format of Government of India) is mandatory.
vi.	Persons with Disability	Physical Disability Certificate.
vii.	PwBD	Autism, Intellectual Disability, Specific Learning Disability & Mental illness with disability i.e. Specific Learning Disability (SLD)

- f. **Through Proper Channel :** Persons working under Central / State Government / Autonomous Body / Semi Government Organisations and other Public Sector Undertakings must obtain the permission from their Head of the Organisation to apply for the post & to produce the same at the time of Interview, failing which they shall not be allowed to appear for Interview.
- g. **Referees:** Three Referees listed by the candidate should have been associated with the training or supervision of the candidates work.
- h. Tata Memorial Centre-ACTREC reserves the right to fix minimum eligibility standard / bench mark and restrict no. of candidates called for Interview taking into account various factors like no. of vacancies, percentage of marks in Graduate /post Graduate Degrees etc. Tata Memorial Centre – ACTREC also reserves the right to fix minimum eligibility standard / cut-off marks (Group / Stream / Discipline / Category-wise etc.) while finalizing such candidates to be called for Interview as well as selecting the candidates for final selection after Written Examination / Skill Test / Interview. The decision of the Director, ACTREC in this regard shall be final and binding and no correspondence in this regard will be entertained with the candidates.

- i. Tata Memorial Centre-ACTREC reserves the right to restrict the number of candidates called for Interview to a reasonable limit, on the basis of qualifications and experience of the applicants. Mere fulfilling the prescribed qualifications will not entitle an applicant to be called for Interview.
- j. In case it is found at any stage of recruitment that the candidate does not fulfil the eligibility criteria and/or, the candidate has furnished any incorrect / false / incomplete information or has suppressed any material fact(s), his/her candidature will be cancelled. If any shortcoming is detected, even after appointment, the services of the candidate are liable to be terminated forthwith. Therefore, before applying for any post, the candidate should ensure that he/she fulfils all the eligibility criteria under the norms mentioned in the advertisement.
- k. Tata Memorial Centre-ACTREC also reserves the right not to call any candidates to appear for Interview without assigning any reason thereof.
- l. Canvassing in any form will disqualify the candidature.
2. Age & experience will be reckoned as on 07/03/2024. Experience will be reckoned post required qualifications.
3. Reservation of posts under various categories shall be applicable as per Govt. Rules.(if applicable)
4. For Inquiry :Candidates may email to query.jobs@actrec.gov.in No phone calls will be entertained.
5. Age Relaxation:
- (a) Upper age is relaxable for persons belonging to Reserved Categories such as SC/ST/OBC/PWD/ Ex-servicemen & Other categories as per the instructions of Govt. of India as under:
- 05 Years : SC/ST
- 03 Years : OBC
- 10 Years : PWD [additional 5 years in case of SC/ST & 3 years in case of OBC]
- Ex-servicemen : Length of service in Armed forces plus 3 years (additional relaxation in case of SC/ST/OBC as per the instructions of Govt. of India.
- (b) Age relaxation maximum by 5 years for Tata Memorial Centre (TMC) employees and employees working in TMC on temporary basis / under project / on contract basis etc.
6. Application Fee :
- i. Candidate shall pay the application fee of Rs.300/- online using Debit Card / Credit Card
- ii. SC/ ST / Female Candidates / Persons with Disabilities / Ex-servicemen (1st time applying for civil post after serving any rank) are exempted from paying application fees.
- iii. The application fee paid will not be refunded under any circumstances.
7. Candidates may be offered a lower grade than what is advertised based on their relevant working experience, research track record and overall assessment at the time of interview and recommendation of the Selection Committee.
8. Benefits :
- (a) Allowances : In addition to pay, other allowances including DA, HRA, TA etc. will be admissible as per the prevailing rules of TMC.
- (b) Training & Development : All officers will be eligible for institutional financial support for active participation in National and International Medical Meetings, Workshops and Conferences after their probation is closed.
- (c) Medical Facility : Will be admissible as per the prevailing rules of TMC.
- (d) Accommodation : Residential accommodation will be provided subject to availability.
- (e) Retirement Benefits : All are eligible for retirement benefits and pension under the New Pension Scheme.

9. Candidates appointed will be rotated in any Units of TMC (Tata Memorial Hospital, ACTREC, Navi Mumbai, Homi Bhabha Cancer Hospital, Sangrur, Homi Bhabha Cancer Hospital & Research Centre, Mullanpur, Homi Bhabha Cancer Hospital & Research Centre, Vizag, Mahamana Pt. Madan Mohan Malviya Cancer Centre (BHU), Varanasi, Homi Bhabha Cancer Hospital, Varanasi, BCCI, Guwahati on the needs of the Units concerned as and when necessary.
10. India Citizens, Overseas Citizens of India (OCI) card holders and foreign nationals who fulfil the conditions of qualifications, experience etc. are eligible to apply. The appointment will be subject to necessary clearance/ approval as applicable."
11. **Transfer :** Selected candidates shall have to serve the respective location for minimum of 5 years before any request for transfer to other units of TMC. However, TMC management reserves the right to transfer any of the staff member.
12. The TMC-ACTREC also may exercise the option to offer appointments on "Contract Basis" for a fixed term on a consolidated remuneration.
13. Non Receipt of Application : Tata Memorial Centre-ACTREC does not take any responsibility for non-receipt of application through Online.
14. **Legal jurisdiction for any dispute will be at Mumbai.**



(M. Y. Shaikh)

Chief Administrative Officer