



TATA MEMORIAL CENTRE
ADVANCED CENTRE FOR TREATMENT, RESEARCH AND EDUCATION IN CANCER (ACTREC)
(A Grant-in-Aid Institution of the Department of Atomic Energy, Government of India)

No. ACTREC/ADVT. 97/2024

June 25, 2024

WALK – IN INTERVIEW

- Post** : **MEDICAL OFFICER (ON AD – HOC BASIS)**
- Interview Date / Day** : **05/07/2024 (FRIDAY)**
- Venue** : Paymaster Shodhika,
Administration Department, Room No. PS-331,
Advanced Centre for Treatment, Research and Education Centre (ACTREC), Sector-
22, Kharghar, Navi Mumbai – 410 210.
- Reporting Time** : **11.00 a.m to 11.30 a.m**
- Qualification** : Degree of MBBS.
- Experience** : Candidate having more than 01 year experience in oncology will be given preference,
However, freshers also can apply.
- Age** : Upto 35 years as on 05/07/2024
- Job Description** : Taking detailed initial history, taking consents for tests, Transcribing protocol on
Medical Oncology Information System (MOIS), Counseling about adverse events, Co-
morbidity and drug interaction checking, Making online prescriptions after consultant
approval, Checking the completeness of drug bought from pharmacy (adequacy &
type), Follow up check – checking follow up date; investigation, follow up check –
checking compliance to therapy, follow up check – Grading chemotherapy toxicity.
Also would need to work in the Day Care Plus Wards under supervision and also to
work as a Casualty Medical Officer in day and night shifts handling basic medical
emergencies and reporting to the concerned Surgical/Medical Unit
Resident/Consultant.
- Consolidated Salary** : Rs. 1,00,800/- to Rs. 1,06,800/- p.m. (depending upon work experience)
- Duration** : Initially for the period of 1 year (extendable as per requirement of the centre)

Candidates fulfilling above requirements may appear for Walk-In Interview along with Bio-data, recent passport size photograph, Xerox copies of Aadhar Card, PAN CARD, Educational qualification certificates and Working experience certificates at above venue within reporting time only.

(S. G. Sardesai)

Dy. Administrative Officer (HRD),
ACTREC