



Tata Memorial Centre  
 Advanced Centre for Treatment, Research and Education in Cancer  
 Sector-22, Kharghar, Navi Mumbai – 410210  
 (A Grant-in-aid Institute under Department of Atomic Energy, Government of India)  
**www.actrec.gov.in**, ph. 022-27405000, Ext-5141, 5551

No. ACTREC/Admin/Condemn. /2024/4777

Date: 19<sup>th</sup> June, 2024

To,  
 .....  
 .....  
 .....  
 .....

**Sub: - Inviting spot quotation for Disposal of scrap material (Capital & E-waste items/equipment) ON AS IS WHEREAS IS BASIS from ACTREC Kharghar.**

Dear Sir,

I am directed to invite you to kindly quote your rates/offer in a sealed cover superscribing top with quotation schedule duly signed/stamped for lifting of scrap items as listed latest by 03.00 pm on 27<sup>th</sup> June, 2024. Site inspection has been arranged on 27<sup>th</sup> June, 2024 at 11.00 am to 01.00 pm.

Please contact on phone no. 022-27405335, 5551 and 5141. The sealed quotation will be opened on same day i.e. Thursday 27<sup>th</sup> June, 2024 at 03.30 pm.

The spot quotation can be downloaded from the website '**www.actrec.gov.in**'.  
 The right of acceptance or rejection of all or any offer has been reserved by the Centre.

Thanking you,

Yours Sincerely,

**Jr. Administrative Officer (EM)**



Tata Memorial Centre  
Advanced Centre for Treatment, Research and Education in Cancer  
Sector-22, Kharghar, Navi Mumbai – 410210  
(A Grant-in-aid Institute under Department of Atomic Energy, Government of India)  
[www.actrec.gov.in](http://www.actrec.gov.in), ph.022-27405000, Ext-5551

No. ACTREC/Admin/Condemn. /2024/4777

Date: 19<sup>th</sup> June, 2024

**Sub: - Inviting spot quotation for Disposal of scrap material (Capital & E-waste items/equipment) ON AS IS WHEREAS IS BASIS from ACTREC Kharghar.**

Sealed quotation is invited from bidders for quoting of rates for removal /lifting of the **Capital & E-waste items/equipment**.

**Critical date sheet:**

Published Date	19 <sup>th</sup> June, 2024
Bid Submission Place	Room no.336, Administration, 3 <sup>rd</sup> floor, PS. Building, TMC-ACTREC Sector-22, Kharghar, Navi Mumbai - 410210
Inspection Date	27 <sup>th</sup> June, 2024 at 11.00 am to 01.00 pm
Bid Submission end date	27 <sup>th</sup> June, 2024 up to 03.00 pm
Bid Opening date	27 <sup>th</sup> June, 2024 at 03.30 pm

**(S. A. Anavkar)**  
**Jr. Admin. Officer (EM)**

## Tender acceptance letter

Date: \_\_\_\_\_

To,  
The Director,  
ACTREC, Sector 22,  
Kharghar, Navi Mumbai-410210

Sub: Acceptance of terms and conditions  
Tender Ref: ACTREC/Admin/Condemn. /2024/4777

Name of Tender/Work

**Sub: - Inviting spot quotation for Disposal of scrap material (Capital & E-waste items/equipment) ON AS IS WHEREAS IS BASIS from ACTREC Kharghar.**

Dear Sir/Ma'am,

1. I/We have downloaded/obtained the spot quotation for the above mentioned work.
2. I/We hereby certified that I/We have read the entire terms and conditions of the spot quotation including all Annexure/schedule etc. which from the part of the contract/agreement and I/we shall abide hereby the terms and conditions clauses contained therein.
3. I/ we certified that all information furnish by our firm is true and correct and the event that the information is found to be incorrect/untrue or found violated then your center shall without giving any notice or reason therefor or summarily reject the bid.

Your Faithfully

Signature and Rubber stamp

### General Terms and Conditions

1. **Sealed spot quotation is invited for and behalf of Director ACTREC for Disposal of scrap material (capital & e-waste items/equipment) "ON AS IS WHERE IS BASIS" without any guarantee of measurement, weight and quantity.**
2. The rates should be quoted in figures in **Annexure-I** for each of the individual scrap Items. The quote/price shall be offered for all the items of Annexure-'A', 'B' 'C' and D. **excluding of GST & TCS. This will be as per rule and over and above the quoted rates.** In case the rates are not quoted of any items the tender will be liable to be rejected. The contractor/bidder has to pay additional taxes (if any) as applicable under rules. Any overwriting or erasing in the figure shall not be considered for acceptance of the rates offered by the bidder. If the bidder do not fill the quotes or it is incomplete in the respective columns of Annexure-I the tender is liable to be rejected.
3. **The financial offer of highest bidder will be evaluated (H1).** The items quoted against each of the following items would be averaged as Sr. No. 1 to 75.
4. The bidder must note that contract shall be awarded to the highest evaluated bidder whose bid has been found to be responsive and whose is eligible and qualified to perform the contract satisfactory as per the terms and conditions incorporated in the corresponding bidding document.
5. **Scrap disposed to the contractor shall not be taken back by TMC-ACTREC under any circumstances.**
6. The contractor has to make his own arrangements for lifting & removal of scrap material with gate out pass from ACTREC campus after full payment. Contractor shall make his own arrangement of manpower, material, transportation, etc for removal and lifting of scrap material. Failing to do so, necessary action will be taken by Centre.
7. No unauthorized person will be allowed to lift out material.
8. No subcontractor will be allowed to enter into contract during the rate contract period. Any tax liabilities will be on contractor's part and the centre will not be responsible in any manner.
9. The total cost of the scrap material at the approved rates shall be deposited with cashier of the Institute in cash or by demand draft before taking the material out of the gate of the Institute.
10. Tenders received after the due date and time for any reason whatsoever shall not be considered and are liable to be rejected.
11. **Incomplete and unsigned quotations are liable to be rejected.**
12. **Each page of the tender should be signed /stamped by the bidder(s).**
13. It is mandatory for the bidder to provide self-attested copies of documents as given below for qualifying this tender.
  - a) **Address Proof** (Voter -I card/ Aadhar card/ Electricity bill/ Telephone bill or any other documents etc.)

- b) Income Tax PAN no.**
  - c) License under Bombay/Maharashtra Shop/Establishment Act**
  - d) GST (Goods and services Tax) registration no.**
14. **Incase Government/Local body/Municipal Corporation notifies any new tax during the currency/period of contract the same shall be implemented & liability of payment of tax will be on contactor or bidder.**
15. Contractor should take precautionary measures for the labour against any injury or death that may happen during the work. ACTREC shall not be held liable for the same in any manner.

I hereby accept all terms and conditions above.

Signature and rubber stamp of bidder

**Annexure I**

<b>Sr. No.</b>	<b>Item Description</b>	<b>Unit</b>	<b>Quote Price</b>
1	Table	Nos	
2	Centrifuge		
3	Weighing Balance		
4	Water Bath		
5	Stabilizer		
6	Magnetic Sterir		
7	Rocker		
8	Rocker		
9	Rocker		
10	Dry Bath		
11	PCR Machine		
12	UVGOO Purifier		
13	Table		
14	Table		
15	Cupboard		
16	Table		
17	Chair		
18	Chair		
19	Chair		
20	Chair		
21	Chair		
22	Chair		
23	Chair		
24	Chair		
25	Chair		
26	Chair		
27	Chair		

28	Chair	Nos	
29	Chair		
30	Chair		
31	Chair		
32	Chair		
33	Chair		
34	Chair		
35	Chair		
36	Chair		
37	Chair		
38	Chair		
39	Deep Freezer		
40	Heater		
41	Power Pac		
42	Vaccum Pump		
43	Weighing Machine		
44	PH Meter		
45	Weighing Machine		
46	Weighing Machine		
47	Power Pac		
48	Power Pac		
49	Sealer Machine		
50	Scanner		
51	Electrophoresis Power Supply		
52	Voltage Meter		
53	Magnetic Sterir		
54	Magnetic Sterir		
55	Peristaslitic Pump		

56	Electrophoresis Power Supply	Nos	
57	Eppendorf Centrifuge		
58	UPS Battery		
59	UPS Battery		
60	Protien IEF Cell		
61	Protien IEF Cell		
62	CO2 Incubator		
63	Bio Safety Cabinet		
64	Fume Hood		
65	Oven		
66	Deep Freezer		
67	Centrifuge		
68	Hybridizer		
69	Centrifuge		
70	Vaccum Pump		
71	Shaker		
72	Vaccum Pump		
73	Suction Machine		
74	Air Purifier		
75	Plastocraft Water Bath		

Note: Separate GST & TCS amount will be applicable as above mentioned quoted rate.

Signature and rubber stamp of bidder



Name and Address of the registered firm/tenderer \_\_\_\_\_

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Telephone/Mobile no. \_\_\_\_\_

Registration no: .....

Receipt no. .... Date.....

I /we have gone through the terms and conditions given in the tender document and agree with the same. I /We understand that in the event of non-compliance of the terms and conditions of the tender my/our tender can be rejected.

Signature of the Tenderer