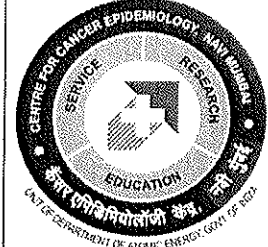




**TATA MEMORIAL CENTRE**  
**CENTRE FOR CANCER EPIDEMIOLOGY**  
Kharghar, Navi Mumbai- 410 210  
[www.actrec.gov.in](http://www.actrec.gov.in)  
Phone No : 022-68735000/5849/5783



(A Grant-in-aid Institution of the Dept. of Atomic Energy, Government of India)  
No. CCE/Adv/1380/2024

**WALK - IN - INTERVIEW (On Project)**  
**Date: - Thursday 24<sup>th</sup> October 2024**

Sr. No.	Post, Pay & Place of Work	Norms	No. of Post
1	<b>Data Entry Operator</b>  Salary: Rs. 19,000/- to 31,000/- per month.  Place of Work: Centre for Cancer Epidemiology, ACTREC- Kharghar.	<b>Qualification:</b> Any Graduate with minimum 6 months course in computer from recognized institute or, MS-CIT Certificate and Course in Advance Excel.  <b>Experience:</b> <ul style="list-style-type: none"><li>1 Years Work experience in relevant field, having excellent knowledge of Excel</li></ul> <b>Job Description :</b> Major work in excel program & Data Handling.	02

**DURATION:** 6 months or till the continuation of project whichever is earlier

**Please note that the Recruitment Process may include written examination before Personal Interview for given posts.**

Eligible Candidates may attend the walk in interview along with Bio-data, Original certificate, Qualification Certificate, Experience Certificate, Photo, Pan Card etc. with Xerox copies on **24.10.2024 at 10.00 a.m. Room No. 205, 2<sup>nd</sup> floor, Centre for Cancer Epidemiology, Advanced Centre for Treatment, Research & Education in Cancer, Sector 22, Kharghar, Navi Mumbai - 410 210.**

Reporting Time: 10.00 a.m. to 11.00 a.m.

11/10/24

**Asst. Administrative Officer, CCE**