



TATA MEMORIAL CENTRE
ADVANCED CENTRE FOR TREATMENT, RESEARCH AND EDUCATION IN CANCER (ACTREC)
Sector – 22, Kharghar, Navi Mumbai 410 210.
(Grant-In-Aid Institute of Department of Atomic Energy, Government of India)



No. ACTREC/ADVT. 213 / 2024

January 01, 2025

WALK – IN / ZOOM INTERVIEW

- Post** : Medical Officer (On Contract Basis)
- Interview Date / Day** : 06/01/2025 (Monday)
- Venue** : Paymaster Shodhika,
Administration Department, Room No. PS-330,
Advanced Centre for Treatment, Research and Education Centre (ACTREC),
Sector-22, Kharghar,
Navi Mumbai – 410 210.
- Reporting Time** : 09.30 a.m. to 10.00 a.m.
- Educational Qualification** : MBBS
- Essential Experience** : Candidate having more than 01 year experience in oncology will be given preference, however, freshers can also apply.
- Job Description** : Taking detailed initial history, taking consents for tests, Transcribing protocol on Medical Oncology Information System (MOIS), counselling about adverse Events, Co-morbidity and drug interaction checking, making online prescriptions after consultant approval, checking the completeness of drug bought from Pharmacy (adequacy & type), Follow up check – checking follow up date, investigation, follow up check – checking compliance to therapy, follow up check – Grading chemotherapy toxicity. Also, would need to work in the day care plus Wards under supervision and also to work as a Casualty Medical Officer in day and night shifts handling basic medical emergencies and reporting to the concerned Surgical/ Medical Unit Resident/Consultant.
- Age** : Up to 35 years (as on advertisement date)
- Consolidated Salary** : Rs. 1,00,800/- to Rs. 1,06,800/- p.m. (depending upon work experience)
- Duration** : Initially for the period of one year (extendable as per requirement of the Centre)

For Walk-in Interview:

Candidates fulfilling above requirements may appear for Walk-In Interview along with Bio-data, recent passport size photograph, Xerox copies of Aadhar Card, PAN CARD, Educational qualification certificates and Working experience certificates at above venue within reporting time only.

For Zoom Interview:

Candidates may drop in a mail requesting for a Zoom Interview at mail id: recruitment@actrec.gov.in along with Bio-data, Self-attested copies of certificate regarding date of birth, recent passport size photograph, scanned copies of PANCARD, qualification certificates, and experience certificates on or before 04th January, 2025 (Saturday) 5:00 p.m.


(S. G. Sardesai)

Dy. Administrative Officer (HRD),
ACTREC