

Advt- OS-A/52/2025

06.03.2025

**WALK- IN – INTERVIEW FOR**  
**Data Entry Operator**  
**(On contract Basis through**  
**Principle Security & Allied Services Pvt. Ltd.)**

An outsourced Contractor for Manpower Services, looking for Data Entry Operator to be placed on contract at Tata Memorial Centre- ACTREC, Kharghar, Navi Mumbai-410 210 detailed as below :

**ESSENTIAL QUALIFICATION & EXPERIENCE:** HSC and minimum 1-year clerical experience is mandatory. Candidates with certificate course in Computer Applications will be preferred.

**AGE :** Up to 30 Years (may be relaxed on experience basis)

**CONSOLIDATED SALARY:** ₹ 22,600/- p.m. to ₹30,000/- p.m.

**DURATION:** 6 months (Extendable as per requirement)

Candidates fulfilling above requirements may walk in for interview on **Monday, 17<sup>th</sup> March, 2025 at 2<sup>nd</sup> floor, CCE, TMC-ACTREC, Sec-22, Kharghar, Navi Mumbai- 410210** along with Bio-data, recent passport size photograph, scanned copies of Aadhar Card, PAN CARD, ORIGINAL and Self Attested copies of qualification mark sheet, certificates and experience certificates.

**Reporting Time:** 10:00 a.m. to 10:30 a.m.

Sd/-  
Supervisor