



TATA MEMORIAL CENTRE
ADVANCED CENTRE FOR TREATMENT, RESEARCH AND EDUCATION IN CANCER (ACTREC)
Sector – 22, Kharghar, Navi Mumbai 410 210.
(Grant-In-Aid Institute of Department of Atomic Energy, Government of India)



No. ACTREC/ADVT. 103/2025

May 27, 2025

WALK – IN / ZOOM INTERVIEW

Post	Medical Officer (On Contract Basis)
Department / Section	Department of Preventive Oncology
Interview Date / Day	06/06/2025 (Friday)
Venue	Paymaster Shodhika, Administration Department, Room No. PS-330, Advanced Centre for Treatment, Research and Education Centre (ACTREC), Sector-22, Kharghar, Navi Mumbai – 410 210.
Reporting Time	10.00 a.m. to 10.30 a.m.
Educational Qualification	MBBS and (DPH and DGO is desirable)
Essential Experience	Minimum 03 years experience in Oncology.
Job Description	Detailed history taking, Informed consent for screening procedure, screening for breast, cervix and oral cavity cancers, pre-cancer treatment and follow-up, transcribing the history and clinical findings in Clinical Information System, post- test Counseling and post pre-cancer treatment counseling checking for the completeness of registers and check for data consistency. Referral of the frank cancers to respective Diseases Management Group. Contribution in community outreach programmes like Capacity building, awareness and screening in the community.
Age	55 years and above.
Consolidated Salary	Rs. 1,14,000/- p.m.
Duration	Initially for the period of one year (extendable as per requirement of the Centre).

Instructions for the candidates:

For Walk-in Interview:	Candidates fulfilling above requirements may appear for Walk-In Interview along with Bio-data, recent passport size photograph, Xerox copies of Aadhar Card, PAN CARD, Educational qualification certificates and Working experience certificates at above venue within reporting time only.
For Zoom Interview:	Candidates may drop in a mail requesting for a Zoom Interview at mail id: recruitment@actrec.gov.in along with Bio-data, Self-attested copies of certificate regarding date of birth, recent passport size photograph, scanned copies of PANCARD, qualification certificates, and experience certificates on or before 05th June, 2025 (Thursday) 05.00 p.m.


27/5

(S. G. Sardesai)
Dy. Administrative Officer (HRD),
ACTREC