



TATA MEMORIAL CENTRE
ADVANCED CENTRE FOR TREATMENT, RESEARCH AND EDUCATION
IN CANCER

Kharghar, Navi Mumbai- 410 210

www.actrec.gov.in Phone No : 91-22-27405000/5082/5353

(A Grant-in-aid Institution of the Dept. of Atomic Energy, Government of India)

No. ACTREC/ADVT-91/2025

Dt. 15.05.2025

INTERVIEW FOR
DATA ENTRY OPERATOR
(ON SHI PROJECT)

EDUCATIONAL QUALIFICATION: Mandatory:

1. Graduate degree in relevant field with Computer course **OR**
2. H.Sc. with minimum 6 months computer course from a recognised institute or MSCIT Certificate.

EXPERIENCE:

Mandatory: 1 Year experience in data entry of medical research related work.

CONSOLIDATED SALARY:

1. Graduates - Rs. 21,100/-p.m
2. Under Graduates – Rs.19,100/-p.m.

DURATION: Six Months & extendable

The work progress of candidate will be monitored and extension after 6 months will depend on satisfactory progress of the work.

Eligible Candidates may attend the walk in interview on **Wednesday, 11th June, 2025** and report at **Meeting Room-II, 3rd Floor, Khanolkar Shodhika, ACTREC, Kharghar, Navi Mumbai -410210** along with recent CV and photograph (passport size), original and Xerox copies of all certificates (Educational qualifications, Work Experience, and Aadhaar Card as ID proof)

Reporting Time: 10:00 am to 10:30 am

alpasani

In charge (Academic & Project Cell)