



No. ACTREC/ADVT.199/2026

September 24, 2026

WALK – IN / ZOOM INTERVIEW

Post	Emergency Medicine Physician (On Ad-hoc Basis)
Department	Department of Medical Administration, ACTREC
Interview Date / Day	01/10/2026 (Thursday)
Venue	Paymaster Shodhika, Recruitment Cell, Room No. PS-330, Advanced Centre for Treatment, Research and Education in Cancer (ACTREC), Sector-22, Kharghar, Navi Mumbai – 410 210.
Reporting Time	09.30 a.m. to 10.00 a.m.
Educational Qualification	MD / DNB Emergency Medicine with valid registration with MCI/MMC
Essential Experience	Minimum one year experience in managing emergency department of a multi-specialty or a tertiary care Centre.
Job Description	• Evaluate and stabilize the critically ill patients by carrying out emergency management including intubation, Basic Life Support (BLS), and Advanced Cardiac Life Support (ACLS) • Manage patients under observation in Emergency Department (ED) and coordinating with the treating Oncology Unit to plan further management of patients. • Maintain accurate and thorough patient records on paper and in EMR. • Communicate effectively about the patient condition with the patients and their families. Explaining the prognosis of patient to the relatives/attendants. • Handling of Medicolegal Cases as per protocol • To oversee the patient condition in the ED, from arrival of patient till the patient is transferred out (admission to ward /discharge) as per the hospital protocol. • To monitor, maintain and report the Key performance Indicators for Emergency Department as per NABH guidelines • Provide guidance, training and support to the Casualty medical Officer and staff to manage the ER efficiently
Age	Up to 45 years (as on advertisement date)
Consolidated Salary	Rs. 1,32,000/- to Rs. 1,40,000/- p.m. (depending upon work experience)
Duration	Initially for the period of one year (extendable as per requirement of the Centre).

Instructions for the candidates:

For Walk-in Interview:	Candidates fulfilling above requirements may appear for Walk-In Interview along with Bio-data, recent passport size photograph, Xerox copies of Aadhar Card, Pan Card, Educational qualification certificates and Working experience certificates at above venue within reporting time only.
For Zoom Interview:	Candidates may drop in a mail requesting for a Zoom Interview at mail id: recruitment@actrec.gov.in along with Bio-data, Self-attested copies of certificate regarding date of birth, recent passport size photograph, scanned copies of Aadhar Card, Pan Card, Educational qualification certificates and Working experience certificates on or before 30th September, 2026 (Wednesday) 05.30 p.m.

S. G. Sardesai
24/9/2026

Dy. Administrative Officer (HRD),
ACTREC