Instructions to Candidates

Duly filled Biodata in the <u>specified format</u> must be submitted for consideration during the interview.

  ➢ **Strictly avoid all <u>CAPITAL Letters,</u> even for your name.**

  ➢ **All the details must be filled in completely, and fields not applicable should be clearly stated as NA.**

Delete all the instructions in CV format when you will be submitting the CV at the time of the interview.

Biodata for Application for the Post of Research Fellow

Personal Details	
Name	___(Surname)___ ___(Name)___ ___(Middle Name)___
Birth Date	____(DD)/____(MM)/_____(Y)
Residential Address	
Mobile no.	
Email	

Educational Qualification: Degrees obtained give details starting from Bachelor's Degree to Highest degree (Highest degree on TOP of the list**)**

Degree (Passing Year)	Institution & University (Add more columns if required.)	Filed(s) of specialization	Marks Obtained %
Master (_____)			
Bachelor (_____)			

Dissertation / Training during Graduation / Post-graduation

Project-wise brief decryption of outcome/ key highlights <u>Should Not Exceed 150 Words.</u>
(Add more columns if required, starting from the most recent on Top of the list.)

Project 1 - Start (Month/ Year) - End (Month /Year)
<u>Title of the Project</u>
<u>Name of Mentor:</u>
<u>Institution / Organization</u>
<u>Outcome/ key highlights:</u>   ➢
Project 2 - Start (Month/ Year) - End (Month /Year)
<u>Title of the Project</u>
<u>Name of Mentor:</u>
<u>Institution / Organization</u>
<u>Outcome/ key highlights:</u>   ➢

<u>**Research Publications**</u> in peer-reviewed journals ONLY. Most Recent Publications should be on the TOP of the list.

No	Title of the paper, (Year), Journal Name, Volume, Page no's	PubMed-ID & DOI
1		
2		
3		

Lab Techniques - Performed / Observed (Add more columns if required)

Techniques	Just Observed	Proficient and have firsthand experience (months /years)
Animal Handling Specify the lab animals handled.		
Western blotting (WB)		
Immunohistochemistry (IHC)		
Enzyme-linked immunosorbent assay (ELISA)		
DNA / RNA extraction from human and animal tissues (fresh / fixed). Specify the method used.		
PCR & Quantitative PCR (qRT-PCR / qPCR)		
Any other techniques		

Data Management & Statistical Packages used (Keep the correct option**):**

Software's	Keep the correct option
Excel	Never used / Proficient but not using currently / Proficient & Currently Using.
SPSS	Never used / Proficient but not using currently / Proficient & Currently Using.
R-based Packages	Never used / Proficient but not using currently / Proficient & Currently Using.

Academic Honors / Scholarships / Prizes (Most recent should be on Top of the list)	
Year	**Details of Award** (Add more columns if required)

Referees (Provide details of at least 2):

Referee 1	
Name	
Designation	
Institutional Affiliations & Address	
Contact no.	
Email Primary	
Email- Alternative	

Referee 2	
Name	
Designation	
Institutional Affiliations & Address	
Contact no.	
Email Primary	
Email- Alternative	